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March 18, 1993

MEMORANDUM TO MEMBERS OF CASE MANAGEMENT SUBCOMMITTEE

SUBJECT: April 1, 1993 Meeting

The agenda and arrangements for the April 1st meeting have been finalized. The meeting will be held at the Thurgood Marshall Federal Judiciary Building in the large conference room on the fourth floor beginning at 9:00 a.m. It is expected that the meeting will end no later than 3:00 p.m.

An agenda for the meeting is enclosed. As Judge Parker indicated in his December 30, 1992 letter to the Committee, part of the Subcommittee meeting will be dedicated to a roundtable discussion of the concept of "Comprehensive Justice Centers" contained in the paper attached to his letter, "ADR Techniques in the Reformation Model of Civil Dispute Resolution". A panel of Alternative Dispute Resolution experts will join the Subcommittee in discussing the paper.

The Subcommittee will also review Civil Justice Expense and Delay Reduction plans from the Districts of Missouri Western, New Mexico, and Texas Western which have been received since its last meeting. Judge Ann Williams, Chair of the Case Management Subcommittee, has assigned the primary responsibility for review each of the plans to Subcommittee members as follows: New Mexico - Judge Maurice Paul; Texas Western - Judge Richard Vorhees, Missouri Western - Magistrate Judge John Wagner. All members of the Subcommittee will receive copies of the three plans, staff reviews of the plans, and summaries of the advisory group reports and plans and are welcome to review and comment on the plans at the meeting. Only the primary reviewers will receive copies of the rather voluminous advisory group reports accompanying each plan.

Also enclosed are copies of annual assessments from the Districts of New Jersey and Ohio Northern for review and discussion of the assessment process and copies of substantive modifications to plans which have been sent to the Administrative Office. Staff will review and comment on these materials.

Case Management Subcommittee
Page Two

We look forward to a productive and interesting meeting. If you have any questions about the meeting, please call Abel Mattos at (202) 273-1539.

A handwritten signature in black ink, appearing to read "Duane", with a long horizontal flourish extending to the right.

Duane R. Lee

Enclosures